



PUBLIC PROCUREMENT COMMITTEE

Meeting # 6 of 2026

Thursday

June 4 2026

PPC Members in Attendance

Arek Joseph	(Chairman)
Laura Panades-Estruch	(Member)
Andrew Hulse	(Member)
Kerry Christian	(Member)
Elkie Rose	(Member)
Shiann Palmer	(Secretary)
Taraq Bashir	(Non Member)
Christina Smith	(Non-Member)
Victor Crumbley	(Non Member)
Corey Christain	(Non Member)

PPC Members not in Attendance

Dr Sidney Ebanks
Rhonda Kelly

Conflicts of Interests

The Chairperson reminded all Members of their obligation to declare any actual, potential, or perceived conflicts of interest in relation to any item on the agenda.

The following declarations were made:

- Elkie Rose declared a conflict of interest with respect to **PPC-2026-CAB-004-RFP** and recused herself during deliberation and voting with respect to the matter.

All other Public Procurement Committee Members present confirmed that they had no conflicts of interest to declare.

Minutes of The Public Procurement Committee held June 4, 2026, 12.30 pm, in Conference Room # 3028, Government Administration Building, 133 Elgin Avenue, George Town, Grand Cayman.

1. ***Apologies for absence***
Rhonda Kelly/Dr Sidney Ebanks
2. ***Minutes of the last meeting.***
3. ***Matters arising.***
4. ***PPC Submissions Reviewed.***

Q2026-010 Request for External Works - Joanna Clarke Primary School

The PPC reviewed this application and voted to approve this request on June 4 2026.

The Public Procurement Committee met with Cherry-Ann Mungroo, Adrian Grant, Kemieto Petrie, Ibimitomi Ogbe and Katelyn Ebanks-Torres, and discussed the background of the project, the bidders, an alternative finish, the scope of works, the pre-tender estimate, and the budget.

The PWD Panel stated that the work would commence during the school vacation period. They further advised that alternative finishes had not been considered and their intentions were to proceed in accordance with the scope outlined in the RFP. It was also noted that the budget presented represented the total project cost; however, only phase 1 of the project was scheduled to commence at this time.

The Public Procurement Committee concluded that while the procurement process was compliant, the bidding period could have been extended to facilitate broader market participation. An increase in bidders would result in more competitive pricing, and ultimately better value for money.

The Public Procurement Committee requested to be informed of the outcome of the cost- saving exercise relating to the alternative finish option, as discussed in the meeting.

PPC-2026-CAB-004-RFP – Request for Change Management, Training, Organizational Adoption Services.

The PPC reviewed this application and voted to **approve** this request on June 4 2026.

The Public Procurement Committee met with Casandra Morris and Emma Linney and discussed the background of the project, the budget, the bidders, and the pre-qualification stage.

The CAB Panel advised the Public Procurement Committee that they had conducted a Best and Final Offer (BAFO) exercise, and were satisfied that the proposed contract sum represented good value for money. The Panel further advised, that although there is a budget shortfall, they had received assurances that the necessary funding would be made available.

PPC-2025-FMD-093-RFP – Request for Furniture - Government Administration Building.

The PPC reviewed this application and voted to **approve** this request on June 4 2026.

The Public Procurement Committee met with Charles Mtakati, Ashliegh Thomas and Nicholas Bodden and discussed the successful bidder, the contract price, evaluation scores, and value for money.

The FMD Panel advised that the bidding period had been extended from 15 days to 30 days and that potential vendors were contacted to broaden participation and encourage more competitive pricing. The Panel stated that the technical evaluation criteria included furniture configuration, compatibility, material quality, and warranty provisions.

The Panel also indicated that it sought to ensure value for money through conducting a Best and Final Offer (BAFO) exercise, and by securing warranties of up to 20 years on certain furniture items.

PPC-2026-DVES-014-RFP – Request for Purchase of Heavy Equipment for DEH.

The PPC reviewed this application and voted to **approve** this request on June 4 2026.

The Public Procurement Committee met with Richard Simms, Destinie Bush, and Adar Ebanks, and discussed the preferred vendor, the proposed equipment, the warranty, the cost, and the budget.

The Panel advised the Public Procurement Committee that the equipment being purchased was a Medical Incinerator and a Tire Shredder, and that they had conducted a Best and Final Offer (BAFO) exercise and were satisfied that the proposed contract sum represented good value for money. The Panel further explained that the equipment would be covered by a four-year warranty which includes the accommodation cost for visiting technicians.

PPC-2026-CSD-045-DA – Request for Renewal of Microsoft Contract

The PPC reviewed this application and voted to **approve** this request on June 4 2026.

The Public Procurement Committee met with Jovian Garcia and discussed the pricing, the preferred vendor, the budget, contract cost, and the payment arrangement.

Mr. Garcia advised the Committee that the contract requires annual payments in advance and was for a period of three year.

The Public Procurement Committee recommended that Computer Services consider longer contract terms in the future and suggested a five-year contract instead of the three years.

PPC-2026-DEH-035-RFP – Request for Recycling of Tires From The Landfill

The PPC reviewed this application and voted to **approve** this request on June 4, 2026.

The Public Procurement Committee met with Richard Simms and discussed the necessity for the project, the preferred vendor, the budget, and the contract period.

Mr. Simms advised the Committee that there was significant urgency in removing the tires from the landfill, as their continued presence increased the risk of recurring fires, posing an ongoing health hazard to nearby residents. He also noted that there was a risk of any such fire spreading beyond the landfill, potentially endangering homes and businesses.

The Public Procurement Committee did not consider the proposed six-month contract completion period to be reasonable. The Committee concern was that the time frame did not adequately allow for the commissioning, delivery, testing and installation of the equipment, nor did it provide sufficient time for an effective transition to the new equipment.

PPC-2026-DEH-036-RFP – Request For The Recycling of Scrap Metal From The Sister Islands.

The PPC reviewed this application and voted to **approve** this request on June 4 2026.

The Public Procurement Committee met with Richard Simms and discussed the preferred vendor, the budget, and the contract cost/period.

Mr. Simms explained that DEH were currently using a metal processing facility in Grand Cayman, but this project would be dealing with the removal of scrap metal from Cayman Brac and Little Cayman only.

5. **Notes.**
6. **Correspondence.**
7. **Any other Business**

8. Date and Time of the next meeting.

The next PPC Meeting will be held on July 2 2026, 12.30 PM, Conference Room # 1038
Ground Floor, Government Administration Building.

The meeting closed at 3.30 pm

A handwritten signature in black ink, appearing to be 'Arek Joseph', written over a horizontal line.

Arek Joseph
Chairman Public Procurement Committee