

Pre–procurement local impact assessment

(To be completed by Entity for all procurements over \$250,000)

Procurement No. xxxx

Procurement Title: **XXXX**

Background

Entity	
Description of procurement Provide a description of the procurement sufficient to clearly identify what is being procured, for what purpose, quantities, etc.	
Estimated value of the procurement Provide estimate of cost(s) over total contract term eg purchase cost, maintenance cost, whole-of-life, etc. Indicate whether or not options to extend the contract will be provided and if so, include an estimate of the value of those extensions should the options be exercised.	
Contract period State the period of the contract noting any options to extend to be included in the eventual contact.	
Relevant industry sectors Detail the industry sector(s) that will be relevant to the proposed procurement (including those relevant as a component of the supply chain, where appropriate).	

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Local and regional markets and suppliers	
Identify relevant local/regional markets/industry sectors together with the prospects of local suppliers being able to compete competitively.	
Impact on business and local community	

<p>Include an assessment of whether the procurement will have a significant impact on local business and the costs and benefits involved. In particular, provide detail of the impacts on local markets/communities and suppliers if the contract was awarded locally. This should focus on the value of the contract and how many jobs would be expected to come from it, how many of these jobs would be filled locally and how much of the money from the contract would be spent locally etc.</p>	
<p>Provide information on any money and jobs which will still be created in the region regardless of the organisation the contract is awarded to (ie if the procurement is not awarded locally).</p>	
<p>Enhancing local opportunities</p>	
<p>Demonstrate how the planning process, including the chosen procurement methodology, the intended specifications and evaluation criteria (where applicable), will take into account impacts on local and regional markets and provide maximum opportunity for participation by local suppliers.</p>	
<p>Provide details of any steps that are to be taken to ensure that local suppliers will not be disadvantaged where competing with other suppliers ie unpacking of procurements into smaller components so that local businesses can compete more effectively; any benefits of buying locally factors that have been included in the value for money considerations, etc.</p>	
<p>Provide details of consultation (or intended consultation) with local industry/markets (including those in potential supply chains).</p>	
<p>Provide details of any advice to be provided to the market generally in relation to the forthcoming procurement opportunity (including where applicable, whether the procurement opportunity will be 'advertised' on the Future Opportunities section of the Tenders website).</p>	
<p>Caymanian Industry Participation Plan</p>	
<p>Indicate whether based on either the contract value (where mandatory) or at the Entity's discretion, a Caymanian Industry Participation Plan is required.</p>	

<p>Completed and endorsed</p> <p>.....</p> <p>(Name and position – print)</p>	<p>Approved</p> <p>.....</p> <p>(Name and position – print)</p>
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