



## **PUBLIC PROCUREMENT COMMITTEE**

**Meeting #17 of 2019**

**Friday**

**December 13 2019**

**3rd Floor, New Government Administration Building,  
Conference Room 3028**

### **PPC MEMBERS IN ATTENDANCE:**

Arek Joseph (Chairman)  
Robert Bodden  
Sidney Ebanks  
Andrew Hulse  
Andre Iton  
Laura Panades-Estruch  
Troy Whorms  
Nellie Pouchie  
Taraq Bashir (Observer)  
Shiann Palmer (Secretary)

### **PPC MEMBERS EXTENDING APPOLOGIES:**

Nellie Pouchie

**Meeting called to order:**

The Chairman called the meeting to order at 2.02 PM.

Apologies for absence were received on behalf of Nellie Pouchie.

**1. Evaluation Report PPC-2019-HSA-005-RFP /Hospital Inventory Management Software System.**

This Evaluation Report was deferred at a previous PPC meeting held on December 5 2019.

The Chairman welcomed visitors Dawn Cummings, Mark Delapenha, Lisa Bell and Keith Higgins to the meeting.

A brief discussion was held concerning the resubmission of the required signed Evaluation Report, and the letter received from The Chief Executive Officer, Lizzette Howell, allocating funds in the amount of USD517 938, to cover the cost of the Hospital Inventory System. The allocations were made from their 2019, as well as their 2020 budgets.

**2. Evaluation Report PPC-2019-HSA-057-RFP HSA Mezzanine and Fire Suppression System.**

This Evaluation Report was deferred at a previous PPC meeting held on December 5 2019.

A brief discussion was held concerning the resubmission of the required signed Evaluation Report, and the letter received from The Chief Executive Officer, Lizzette Howell, allocating funds in the amount of CI\$905,972.38 for the Fire Suppressant System, and CI\$704,610.90 for the Mezzanine. The allocations were made from their 2019, as well as their 2020 budgets.

The committee also discussed the elimination of two bidders for this project. The visitors gave explicit assurance to the PPC Committee that they would be receiving fair market value for their money.

**3. Evaluation Report PPC-2019-HSA-097-RFP/Architectural Design Services for Bodden Town Health Center**

This Evaluation Report was deferred at a previous PPC meeting held on December 5 2019.

The Chairman Mr. Arek Joseph excused himself from this matter, and Mr. Robert Bodden acted as Chairman.

A brief discussion was held concerning the resubmission of the required signed Evaluation Report, and the letter received from The Chief Executive Officer, Lizzette Howell, allocating funds in the amount of CI\$1,370,504.00 for the architectural design for construction of a satellite hospital, and the relocation of the existing District Health Centre. The allocations were made from their 2019, as well as their 2020 budgets.

The PPC determined to accept and approve the recommendations of all three Evaluation Reports submitted by The Health Services Authority.

**4. Evaluation Report PPC-2019-EBC-099-DA Renewal of Cisco PBX Licenses.**

A brief discussion was held by the committee about the request for a Direct Award to the Ministry of Employment and Border Control.

The Chairman welcomed visitor Vinton Chinsee to the meeting.

Mr Chinsee was asked to justify the Direct Award request for the renewal of PBX services by Digicel. Mr. Chinsee explained that since the year 2009, this service has been used by all the Security Services in the Cayman Islands Government, and as the departments grew and transformed, the system had continued to be expanded and upgraded. The contract would be for a 5 year period and would reduce Government's expenditure by CI\$176,000 over this period.

Subsequent to further discussions concerning software and operating systems, the visitor was excused.

The PPC determined to accept and approve the recommendation of a Direct Award.

**5. Evaluation Report PPC-2019-CPI-027-RFP Security Services for the Government Administration Building and the Cayman Islands Environmental Centre.**

A brief discussion was held about the procurement process for Security Services at the Government Administration Building and the Cayman Islands Environmental Centre.

The Chairman welcomed visitor Craig Maitland to the meeting.

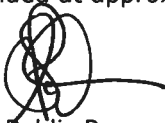
Mr. Maitland explained that their intentions were to increase the salaries of the Caymanian staff by 60%, to \$10 an hour, although they currently did not have the funds in their budget to cover the cost. It was then noted that Chief Officer, Alan Jones, had signed the Evaluation Report where it stated ' I support this recommendation and confirm that funding will be made available to support the contract award.

Subsequent to further discussions, Mr. Maitland was excused from the meeting.

The PPC determined to accept and approve the recommendation of a Direct Award.

**Termination of the meeting.**

Meeting ended at approximately 3.30 PM



Chairman, Public Procurement Committee



