



PUBLIC PROCUREMENT COMMITTEE

Meeting #13 of 2024

Thursday

Dec 5 2024

PPC Members in Attendance

Arek Joseph
Andrew Hulse
Kerry Christian
Laura Panades- Estruch
Rhonda Kelly
Neyka Webster
Shiann Palmer (Secretary)
Robert Tatum (non-member)
Taraq Bashir (non- member)
Christina Smith (non-member)
Victor Crumbley (non-member)
Corey Christian (non-member)

PPC Members not in Attendance

Elkie Rose
Dr. Sidney Ebanks

Minutes of The Public Procurement Committee held December 5 2024, at 2 pm, in Conference Room #1038, Government Administration Building, 133 Elgin Avenue, George Town, Grand Cayman.

1. Apologies for absence.

Apologies were received from Dr. Sidney Ebanks and Elkie Rose.

2. Minutes of the last meeting.

3. Matters arising.

There were no matters arising.

4. PPC Submissions Reviewed.

PPC-2024-FED-071-RFP Request by FED for Loan Facility.

The PPC reviewed this submission and voted to approve this request on December 5 2024.

A brief discussion was held between The PPC, Matthew Tibbetts and Randy Myles, concerning the interest rate, borrowing currency, and the moratorium period on the loan in the event of a natural disaster.

The FED Panel stated that the loan was USD, fixed rate of interest for 15 years, and the contract terms allowed for the moratorium, as well as no penalty for early payout.

PPC-2024-PWD-085-RFP Request by PWD for Construction of East End Heritage Beach Dock.

The PPC reviewed this submission and voted to approve this request on December 5 2024.

A brief discussion was held between The PPC, Dennis Harris, Cathy Seymour, Roweno Henry and Jason Azan, concerning the budget, the dredging survey and Coastal License approval.

The PWD Panel stated that they decided on the budget based on cost of similar projects, the contract price was for construction only, and the Coastal License had been approved.

PPC-2024-CIAA-090-DA Request by CIAA for extension of Contract for the Common Use Passenger Processing System (CUPPS)

The PPC reviewed this submission and voted to approve this request on December 5 2024.

A brief discussion was held between The PPC, Mark Whiteside and Paul Jackson, concerning the criteria required for a Direct Award, expiration of the contract, and the background of the project.

The CIAA Panel stated that the equipment to facilitate passengers was purchased seven years ago, and that the reason for the contract extension was that no other company would be able to support or maintain the current equipment.

The PPC recommended that in future the CIAA Panel should conduct an open competition to ensure competitive supply amongst the suppliers in the industry.

PPC-2024-HSA-038-RFP Request by HSA to Replace Generator at Faith Hospital Cayman Brac.

The PPC reviewed this submission and voted to approve this request on December 5 2024.

A brief discussion was held between The PPC, Nadia Richards, Ricardo Prince, Christopher McNamee and Terrence Outar, concerning the budget, contract price, and the preferred vendor.

The HSA Panel stated that the project went to tender twice, the duration of the contract was 6-8 weeks, and that insurance was included in the contract cost.

The PPC recommended that in future the HSA Panel should send out invites for their projects in Bon Fire.

PPC-2024-HSA-091-DA Request by HSA for Standing Orders -Reagent-Serology/Chemistry.

The PPC reviewed this submission and voted to approve this request on December 5 2024, subject to HSA demonstrating value for money by submitting itemized statements comparing cost of goods supplied over the past few years.

A brief discussion was held between The PPC, Nadia Richards, Ricardo Prince, Christopher McNamee and Terrence Outar, concerning the bidders and the contract terms.

The HSA Panel explained that they were attempting to put a Standing Order in place for one year to ensure that they receive supplies when requested, and also receive them in a timely manner.

PPC-2024-DES-026-RFP Request by DES for Transportation Services- Government Schools.

The PPC reviewed this submission and voted to approve this request on December 5 2024.

A brief discussion was held between The PPC and Jenny Rivers concerning the budget, BAFO, and the extension of contracts for current routes.

The PPC approved the procurement process but noted that the budget was insufficient and was unable to cover the full cost of the project. They also suggested that a cost review of the services should be completed, and that DES should consider bringing some routes back in house to create more competition and cost savings.

PPC-2024-DES-027-RFP Request by DES for Security Services- Government Schools.

The PPC reviewed this submission and voted to approve this request on December 5 2024.

A brief discussion was held between The PPC and Jenny Rivers concerning the budget, preferred, and eliminated vendors.

Ms. Rivers stated that the population in the schools had increased significantly so the security detail had to also be increased, and that the contract cost included training of the guards, who had to complete several child protection courses for eligibility.

PPC-2024-DES-026-RFP Request by DES for Janitorial Services-Government Schools.

The PPC reviewed this submission and voted to approve this request on December 5 2024.

A brief discussion was held between The PPC and Jenny Rivers concerning the budget and the preferred vendor.

5. Correspondence.

6. Any other Business/Notes.

Chairman Mr. Arek Joseph welcomed new member Kerry Christian to The PPC.
PPC Member Laura Panades-Estruch left the meeting at 3.35 pm.
Neyka Webster left the meeting after PPC-2024-HSA-091-DA was presented.

7. Date and Time of the next meeting.

The next PPC Meeting will be held on January 9 at 12.30 PM, Conference Room # 1038 Ground Floor, Government Administration Building.

The meeting closed at 4.45 PM.



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Chairman Public Procurement Committee