



**PUBLIC PROCUREMENT COMMITTEE**  
**Meeting #15 of 2023**  
**Thursday**  
**December 7 2023**

**PPC Members in Attendance**

Arek Joseph  
Andrew Hulse  
Rhonda Kelly  
Elkie Rose  
Tristan Hydes  
Laura Panades Estruch  
Dr Sidney Ebanks  
Victor Crumbley (non member)  
Robert Tatum (non member)  
Shiann Palmer (Secretary)

**PPC Members extending Apologies.**

Neyka Webster

**Minutes of The Public Procurement Committee held December 7 2023, at 1.35 pm, in Conference Room 2024, Government Administration Building, 133 Elgin Avenue, George Town, Grand Cayman.**

**1. Apologies for absence**

Neyka Webster

**2. Minutes of the last meeting.**

Minutes for October 2023 and November 2023 were agreed and signed as an accurate record.

**3. Matters arising**

None

**4. Submissions reviewed.**

**PPC-2023-PWD-080-RFP Construction of public bathroom at Peace Bay**

The PPC reviewed this submission and voted to approve the request on December 7 2023.

A brief discussion was held between The PPC, Jodi-Ann Griffiths - Reid, Emiletha McCoy, and Clive Baker, concerning efforts by the Government to improve local beach facilities for citizens, the cost of the project, and the preferred vendor.

The Panel explained that the cost of the electrical and plumbing were significant because of the location, and that the current market rate substantiates the project being good value for money.

**PPC-2023-DAL-072-RFP Construction of Athletic Track in Cayman Brac**

The PPC reviewed this submission and voted to approve the request on December 7 2023.

A brief discussion was held between The PPC and Clive Baker, concerning the budget, the use of local contractors, and the purpose of the project.

Mr. Baker explained that by constructing the track they are hoping to attract international athletic events, which in turn would spark and enhance sports tourism in the Islands. He also stated that this would be of major benefit to the schools of the Sister Islands as they strive to develop and harness the local talents.

**PPC-2023-DAL-086-RFP Aggregate for Development of Block 107A Parcel 32 (Cayman Brac)**

The PPC reviewed this submission and voted to approve the request on December 7 2023.

A brief discussion was held between The PPC and Clive Baker concerning the budget, the preferred vendor, and the pre-tender estimate.

Robert Tatum from The Central Procurement Office excused himself from this submission.

**PPC-2023-DOT-041-RFP Public Relation Services for DOT.**

The PPC reviewed this submission and voted to approve the request on December 7 2023.

A brief discussion was held between The PPC, Rosa Harris, Gary Hendricks Dominquez, Kimberley McLean, Lauren Brook, and Tristan McManaman, concerning the procurement method, the contract cost, and the preferred bidder.

PPC Member Laura Panades Estruch left the meeting following this submission. PPC Member Rhonda Kelly excused herself from this submission.

**PPC-2023-DOT-044-RFP Global Creative Services for DOT**

The PPC reviewed this submission and voted to approve the request on December 7 2023.

A brief discussion was held between The PPC, Rosa Harris, Gary Hendricks Dominquez, Kimberley McLean, Lauren Brook and Tristan McManaman, concerning the procurement method, the contract cost, the preferred bidder, retainer fees, inflation, and the local impact statement.

**PPC-2023-HSA-053-RFP Replacement of Inpatient Beds for Health Services Authority**

The PPC reviewed this submission and voted to approve the request on December 7 2023.

A brief discussion was held between The PPC, Nadia Richards. Terrence Outar, Karen Stewart, Keith Higgins and Dr. Elizabeth McLaughlin, concerning the preferred vendor, the pre-tender estimate, and the cost.

The Panel explained that they had held a pre-tender meeting with suppliers, but only received one submission. They also stated that the project was necessary because the beds that were currently in use were over 20 years old.

**PPC-2023-HSA-082-DA Electronic Health Record System and Support for Health Services Authority**

The PPC reviewed this submission and voted to approve the request on December 7 2023.

A brief discussion was held between The PPC, Nadia Richards. Terrence Outar, Karen Stewart, Keith Higgins and Dr. Elizabeth McLaughlin, concerning the cost of the project, the support and maintenance of the system, and the possibility of acquiring another platform.

**PPC-2023-HSA-083-DA Laboratory Supplies for Health Services Authority**

The PPC reviewed this submission and voted to approve the request on December 7 2023.

A brief discussion was held between The PPC, Nadia Richards. Terrence Outar, Karen Stewart, Keith Higgins and Dr. Elizabeth McLaughlin, concerning the cost of the project, the budget, and the preferred vendor.

The PPC also requested that the HSA Panel confirm the invoice total and resubmit.

**5. Correspondence**

None

**6. Any other Business**

Meeting Dates for 2024 were discussed.

**7. Date and Time of the next meeting**

The next meeting will be held on January 11<sup>th</sup> 2024 at 2 pm, in Conference Room #2024.

**8. The meeting closed at 4.50 pm**



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**Arek Joseph, Chairman Public Procurement Committee**