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| **Directed Award Justification**  **Questions to Guide Your Recommendation**  **Title & File Number:** | | |
| **NO.** | **QUESTION** | **Response** |
| **1** | Is the proposed sole source contract linked to a previous procurement? |  |
| Notwithstanding the approved strategy, is it feasible and/or affordable to compete the requirement? |  |
| If not, provide the related rationale in terms of cost, schedule, etc. |  |
| **2** | Does the Vendor or its approved distributors have exclusive ownership of the goods or services in question? If yes, provide details. |  |
| **3** | Are there legal and/or regulatory considerations precluding open competition for this good or service? If yes, provide details. |  |
| **4** | Are there alternative sources of supply for the same or equivalent materiel/support? If no, explain. |  |
| **5** | Identify which exception to the competitive process as per the guidance document on Direct Awards Process applies to this procurement. |  |
| **6** | Explain why the price is fair and reasonable; describe how price support was obtained; and summarize negotiations. |  |
| **7** | Are there any other factors that have led to a recommendation for a non-competitive process? If yes, provide details and rationale. |  |
| (a) What is the likelihood of an amendment or follow-on contract to the same person? |  |
| (b) Given the nature of your organization's mandate, describe any efforts taken to put in place long-term procurement arrangements to address similar requirements/activities in future. |  |