## Type of Contract for Deliverables – Framework Agreement

Up to three (3) of the top ranked respondents will be requested to enter into a framework agreement for the provision of these services at the end of the term of the initial agreement by use of a secondary procurement method. The term of the framework agreement is to be for a period of one (1) year**,** with an option in favour of CIG to extend the contract on the same terms and conditions for an additional term of up to one (1) year.

The secondary procurement method that applies to the selection of a Supplier for the award of a contract under this Framework Agreement is:

* competitive quotations through mini-competition.

The procedure for the application of the procurement method outlined above are the following:

The Purchaser will prepare a Request for Quotation (RFQ) and invite all eligible Suppliers on the Framework Agreement to submit competitive quotations when they are required.

The RFQ will include*:*

1. the Services to be delivered
2. delivery date(s) or schedule
3. details of any quality assurance or tests that are additional to those described in the Framework Agreement
4. deadline for submission of quotations
5. request to Suppliers to demonstrate that they continue to be eligible and qualified to supply the Services.
6. *any other relevant information.*

The Purchaser shall award the call-off contract to the Supplier whose bid has been determined to be:

* substantially responsive to the RFQ; and
* the lowest evaluated cost.

Suppliers are not permitted to quote a price that is higher than the base prices stated in the Framework Agreement, subject to agreed inflationary price adjustments.