



PUBLIC PROCUREMENT COMMITTEE

Meeting #5 of 2021

Thursday

May 6 2021

Conference Room 3028

PPC MEMBERS IN ATTENDANCE

Arek Joseph (Chairman)
Bobby Bodden
Laura Panades-Estruch
Andrew Hulse
Andre Iton
Dr. Sidney Ebanks
Troy Whorms
Neyka Webster
Taraq Bashir (Non-member)
Robert Tatum (Non-member)
Jorel Bellafonte (Non-member)
Shiann Palmer

PPC MEMBERS EXTENDING APPOLOGIES

The meeting was called to order at 2:10 pm on May 6 2021. The PPC decisions for each item on the agenda is recorded below:

1. PPC-2020-DOT-004-RFP Marketing/ Advertising and PR Services by DOT in Latin America

The PPC reviewed the submission and voted to approve the request.

Committee Member Neyka Webster excused herself from this item.

A brief discussion was held between the Committee Members, Ms. Rosa Harris, Ms. Christina Smith and Mr Gary Hendricks-Dominquez, concerning their request to have Marketing/Advertising and PR Services in Latin America.

The DOT Panel stated that their intentions are to stimulate the market in Latin America, not for profit, but for diversity, so that the Cayman Islands would not be completely reliant on the United States once reopened. The Committee wanted to know if there was an anticipated period in which returns would be seen, but the Panel stated that it was unknown, and that they also believed that 1.2M was a justifiable expense, over a five year period.

2. PPC-2020-DOT-008-RFP Public Relations Agency Services by DOT in UK/Europe

The PPC reviewed the submission and voted to approve the request.

Committee Member Neyka Webster excused herself from this item.

A brief discussion was held between the Committee Members, Ms. Rosa Harris, Ms. Christina Smith and Mr Gary Hendricks-Dominquez, concerning their request to have Public Relations Agency Services in The UK and Europe.

The DOT Panel stated that currently the PR role was being covered by internal staff, but once reopened, PR will have even greater importance to Cayman's recovery efforts, and therefore, the need for an agency in that region was justifiable.

3. PPC-2021-HSA-019-DA Outfit Smith Road Centre.

The PPC reviewed the submission and voted to approve the request.

A brief discussion was held between the Committee, Ronnie Dunn, Nadia Richards, and Chris McNamee, concerning the Direct Award Application request to Outfit Smith Road Centre.

The Panel discussed the size of the space being outfitted, which floors they currently owned, the rebranding of the building, and the option to eventually purchase the spaces that were currently under long term lease by other businesses.

The application was approved, pending the submission of the quote, showing total cost from Workplace Environment.

The quote was received following the meeting on May 6 2021.

4. PPC-2021-HSA-010-DA HSA Renovation of Accident & Emergency.

The PPC reviewed the submission and voted to defer the request on May 6 2021.

A brief discussion was held between the Committee, Ronnie Dunn, Nadia Richards, and Chris McNamee, concerning the Direct Award Application request to renovate The A&E Unit.

The Committee posed several questions to the Panel, but was not able to ascertain the actual square footage being renovated, or the cost being charged per square foot. The Committee then requested that the Panel should engage the services of an independent Quantity Surveyor to ensure that the bid received was justifiable.

The Quantity Surveyor's Report from DDL was received on May 18th 2021, and the Committee then agreed that the sum of KYD175, 025 could be awarded to ABM Construction for phase 1 of the project.

Committee Members Troy Whorms and Laura Panades chose not to vote on this item.

5. PPC-2021-CPI-011-RFP Request by CPI to procure Desktop Application Productivity Suite for CIG.

The PPC reviewed the submission and voted to approve the request.

A brief discussion was held between the Committee, Darvy Whittaker and Jovian Garcia concerning the procurement of a Desktop Application Productivity Suite for the Cayman Islands Government.

The Panel explained that the procurement was for 1500 units with no plans currently for growth, and that they thought they were receiving good value for money. The Committee expressed concerns that the tender was restricted just to Cayman, and stated that in future they hope that they would make greater efforts to solicit competing bids regionally.

The Committee also noted that the budget was KYD300, 000, and the contract sum was KYD370, 410. The Panel assured the Committee that the shortfall of 70,410, would be covered by CSD's Capital Budget.

6. PPC-2021-CPI-015-RFP Request by CPI for Web Content Management Consultancy Services for CIG

A brief discussion was held between the Committee, Eric Vassell and Robert Tatum concerning the request by CSD to procure Web Content Management Consultancy Services. Following the discussion, Mr. Vassell withdrew the application with a promise to resubmit at the June Meeting.

7. PPC-2020-CPI-001-RFP Request for Turnkey Solution for E-Government to Implement National ID's

The PPC reviewed the submission and voted to approve the request.

A brief discussion was held between the Committee, Ian Tibbetts and Suzanne Collins concerning the procurement of a turnkey solution to implement a national ID' in the Cayman Islands.

The Panel explained that the concept of the National ID had been accepted by the new Government, and also noted that this form of ID could be relied on, since not every resident currently had a Government issued ID.

The Committee approved the submission pending written ratification of policy by the new Government.

The E-Government Panel submitted the approved Business Case on May 19th 2021 which had been countersigned by the new Chief Officer Designate, Mr. Eric Bush.

8. PPC-2021-CIMAVASPPP2 Procurement of Consultancy Services for the development of a supervisory regime in relation to virtual assets.

Submission was withdrawn by Tina Harris email dated 4th May 2021.

Termination of meeting 5.10 PM



**Chairman
Public Procurement Committee**