



**PUBLIC PROCUREMENT COMMITTEE**  
**Meeting #11 of 2024**  
**Thursday**  
**Nov 7 2024**

**PPC Members in Attendance**

Arek Joseph  
Andrew Hulse  
Dr Sidney Ebanks  
Laura Panades- Estruch  
Tristan Hydes  
Elkie Rose  
Taraq Bashir (non- member)  
Christina Smith (non-member)  
Robert Tatum (Acting Secretary)

**PPC Members not in Attendance**

Shiann Palmer (Secretary)  
Rhonda Kelly  
Neyka Webster

**Minutes of The Public Procurement Committee held November 7 2024, at 1.30 pm, in Conference Room 1038, Government Administration Building, 133 Elgin Avenue, George Town, Grand Cayman.**

**1. Apologies for absence.**

Apologies were received from Shiann Palmer, Rhonda Kelly and Neyka Webster.

**2. Minutes of the last meeting.**

**3. Matters arising.**

There were no matters arising.

**4. PPC Submission Reviewed.**

**PPC-2024-PAHI-042-RFP Request for Janitorial Services GAB**

The PPC reviewed this submission and voted to defer this request.

A brief discussion was held between the PPC and Corey Brown concerning some discrepancies in the submission related to the terms and value of the contract, in addition to the evaluation procedure. The PPC requested that the panel liaise with the Central Procurement Office to ensure these issues are corrected prior to resubmission.

**PPC-2024-FED-067-RFP Request for Armoured Vehicular Security Services.**

The PPC reviewed this submission and voted to approve this request.

A brief discussion was held between the PPC and Gloria Myles concerning the cost of the new contract compared to the historical cost. It was noted that there was a slight increase but despite CIG publicly tendering this contract multiple times over the years, there was only a single bid. As the industry moves to more digital payments, there does not appear to be much interest from other vendors in entering the market.

**PPC-2024-CIAA-047-RFP Request by CIAA to fit out 2<sup>nd</sup> Floor ORIA**

The PPC reviewed this submission and voted to approve this request.

A brief discussion was held between the PPC, Nicholas Johnson, Mark Whiteside, Cleavy Scott, Chad Yates, Anthony Weatherburn, Alan Cousins and Eimer Powery, concerning the scoring of suppliers.

The panel explained that all bidders were assessed on experience, scheduling and pricing as per the RFP. The successful vendor provided the highest level of detail in their submission and was mid-priced among the submissions.

**PPC-2024-CIAA-082-DA Request by CIAA to replace end of life equipment**

The PPC reviewed this submission and voted to approve this request.

A brief discussion was held between the PPC, Nicholas Johnson, Mark Whiteside, Cleavy Scott, Chad Yates, Anthony Weatherburn, Alan Cousins and Eimer Powery, concerning the applicability of a Direct Award.

The CIAA Panel explained that the equipment being replaced is a critical navigation aid and that any new system would require significant modification to the existing infrastructure. By being able to utilize some of this infrastructure, they were able to achieve significant savings over a full replace while maintaining the quality of the service.

**PPC-2024-CIAA-083-DA Request by CIAA for Hold Baggage Screening Equipment**

The PPC reviewed this submission and voted to approve this request.

A brief discussion was held between the PPC, Nicholas Johnson, Mark Whiteside, Cleavy Scott, Chad Yates, Anthony Weatherburn, Alan Cousins and Eimer Powery, concerning the applicability of a Direct Award.

The CIAA Panel explained that the equipment being replaced is specific to a single distributor and the new equipment will provide a better resolution for the first line of defense.

**PPC-2024-CTC-032-RFP Request by CTC for Design and Build Contractor**

The PPC reviewed this submission and voted to approve this request.

A brief discussion was held between the PPC, Jerris Miller, James Rawcliffe, and Chris Jackson, concerning the complexity of the project and how it will be managed within budget.

The CTC Panel stated that they will hire independent quantity surveying support to ensure that work is kept within budget. In addition, the vendor has agreed to forego any upfront payments.

**PPC-2024-CAB-084-DA Request for Weather Service Radar Upgrade**

The PPC reviewed this submission and voted to approve this request.

A brief discussion was held between the PPC, Cassandra Morris, Selma Solomon and Kerry Powery, concerning the applicability of a Direct Award.

The panel explained that although other vendors do exist in this industry, the existing radar was originally manufactured and installed by the proposed vendor. However, some smaller contracts related to the work will be disaggregated to allow for local competition where possible.

**5. Correspondence.**

**6. Any other Business/Notes.**

2025 Meetings to continue with the normal frequency.

**7. Date and Time of the next meeting.**

The next PPC Meeting will be held on December 5 at 2 PM, CPO 1<sup>st</sup> Floor, Government Administration building.

***The meeting closed at 4.00 PM.***



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**Chairman Public Procurement Committee**