



PUBLIC PROCUREMENT COMMITTEE

Meeting #2 of 2023
Thursday
FEB 2 2023
Room 3028

PPC MEMBERS IN ATTENDANCE

Arek Joseph (Chairman)
Dr Sidney Ebanks
Andrew Hulse
Tristan Hydes
Elke Rose
Laura Panades- Estruch
Taraq Bashir (Non Member)
Victor Crumbley (Non Member)
Shiann Palmer (Secretary)

PPC MEMBERS EXTENDING APPOLOGIES

Neyka Webster
Rhonda Kelly

The meeting was called to order at 2:20 Pm on February 2 2023. The PPC decisions for each item on the agenda is recorded below:

1. PPC-2022-JUD-034-RFP Request by Judicial for Janitorial Services at Main Court Building.

The PPC reviewed the submission and voted **to approve** the request.

A brief discussion was held between The PPC, Peter Fabbri and Natasha Scotland, concerning the bidders, restricted access to secured areas of the Courts, and the contract price/content.

The Panel stated that the out of scope bidders were eliminated, access to restricted areas would be granted by security, it was a fixed rate contract for 3 years, with an option to extend to 5.

2. PPC-2022-JUD-035-RFP Request by Judicial for installation of new Air Condition System

This request fell below the PPC threshold of 250K, but was still reviewed by the Committee, and the following recommendations were made:

1. Proof of valid insurance coverage should be submitted by preferred bidder.
2. Preferred bidder should provide warranty stating what parts/service would be covered in the contract.
3. A minimum of 3 evaluators should review projects prior to submission.
4. The EPC Chairman should attend meetings to confirm or defend procurement.

3. PPC-2022-NRA-067-DA Request by NRA for Hot Mix Asphalt.

The PPC reviewed the submission and voted **to approve** the request.

This request was deferred previously by the PPC on December 1 2022.

A brief discussion was held concerning the cost, factors currently affecting cost, analysis of current market value, and the fixed contract price.

The panel stated that the sole source supplier controlled price in the region, the cost was not outside the realm of expectation, and that the project would not be feasible in house, due to NRA not generating their own revenue.

The PPC requested a completed Direct Award Justification & Approval Form be resubmitted for the project. The completed form was submitted on February 13th 2023, and a Decision Memo was issued.

Termination of meeting 3.45 PM


Chairman
Public Procurement Committee

