



PUBLIC PROCUREMENT COMMITTEE

Meeting #2 of 2020

Thursday

February 6 2020

**3rd Floor, New Government Administration Building,
Conference Room 3028**

PPC MEMBERS IN ATTENDANCE:

Arek Joseph (Chairman)
Robert Bodden
Sidney Ebanks
Andrew Hulse
Laura Panades-Estruch
Troy Whorms
Taraq Bashir (Observer)
Shiann Palmer (Secretary)

**PPC MEMBERS EXTENDING
APPOLOGIES:**

Andre Iton

Meeting called to order:

The Chairman called the meeting to order at 2.05 PM.

Apologies for absence were received on behalf of Mr Iton.

It was noted that Ms. Nellie Pouchie had tendered her resignation from the PPC on February 6 2020.

It was also noted that Minutes from the previous meeting will be presented at the next meeting.

1. Evaluation Report PPC-2019-PACI-076 Cargo Distribution Center RTG Yard Redevelopment Phase 2

Mr. Arek Joseph excused himself from this matter, and Mr. Robert Bodden acted as Chairman.

The Acting Chairman discussed briefly with the committee his visit to the Port earlier that same day, in which he was given a tour of the facility, and was able to see first-hand exactly what they were trying to achieve as listed in their Evaluation Report.

Mr. Bodden welcomed visitors Daniel McCarthy, Wil Jacobs and Donovan Hutchinson to the meeting.

Mr. McCarthy spoke briefly about the proposed redevelopment of the Port, in which the existing rubber tire gantry (RTG) would be extended to increase storage capacity for intermodal shipping containers, construction of two steel framed refer gantries were planned, also new asphalt concrete perimeter roads and main circulation roads. Asked what the cost were, Mr. Hutchinson explained that they had surplus cash of 12M in the bank, and they were expecting to spend anywhere from 5.1M – 5.8M.

Other issues discussed were related to scoring, the preferred company, and the cost of the project which was not broken down by the bidder, but instead quoted as a lump sum. It was also noted that the cost of the generators estimated to be \$600,000, were not included in the quotation.

The committee informed the visitors that they could also reach out to other companies, to actively encourage interest, for a formal or informal consultation during the process. Mr. Jacobs stated that he will be doing that for phase 3 of the redevelopment project.

The Acting Chairman instructed the visitors to resubmit an updated Evaluation Report with actual figures (not zero budget) by email to the Secretary.

The visitors were excused from the meeting.

The PPC determined to accept and approve the recommendations of the Evaluation Report pending the resubmission of the updated document.

2. Evaluation Report PPC-2019-PACI-036 Security Services for Port Authority (Resubmission)

This Evaluation Report was deferred at a previous PPC meeting held on January 9th 2020.

Mr. Arek Joseph excused himself from this matter, and Mr. Robert Bodden acted as Chairman.

The Acting Chairman invited Roylee Moore and Donovan Hutchinson to the meeting.

After a brief discussion concerning changes made to the Business Case to include the current budget, what was currently being spent, and an updated monthly hourly log for the Port, the visitors were excused from the meeting.

The PPC determined to accept and approve the recommendations of the Evaluation Report.

3. Evaluation Report PPC-2020 PLA-013-RFP Government Financing Reporting Authority is seeking proposals from prospective proponents for a web based E-Reporting portal.

This submission was withdraw by Roma Reyes of the Financial Reporting Authority on January 31, 2020.

4. **Evaluation Report PPC-2019-EYSAL-096-RFP-Agriculture Department procuring feed, fertilizer, pesticides and other agricultural supplies.**

A brief discussion was held by the Chairman with the committee about the submission of this Evaluation Report by the Agriculture Department.

The Chairman welcomed visitors Mr. Brian Criclow, Ms. Veronica Mutava, and Ms. Camille Stewart-Brown to the meeting.

The Chairman asked Mr. Criclow to give an opening statement about what they were trying to achieve based on the Evaluation Report. Mr. Criclow explained that this was the department's first major procurement and that they were under the impression that all they needed was a PPC Login number to present their case to the PPC. He also stated that they would be going through the company Easibuy, and that bids were currently in and being evaluated.

The correct procedure for the procurement process was then explained to the visitors by a member of the PPC, and they were also informed that they could make contact with the Procurement Office for guidance before making a submission.

Subsequent to further discussions relating to the Business Case, the Chief Officer's signature, and the budget, the visitors were told to resubmit the documentation in the proper format for consideration at the next meeting.

The PPC determined to defer this application.

5. **Evaluation Report PPC-2020-EBC-11-DA Royal Cayman Islands Coast Guard - Purchase of two multipurpose patrol and response vessels (Resubmission)**

This Evaluation Report was deferred at a previous PPC meeting held on January 9th 2020.

The Chairman welcomed visitors Robert Scotland and Leo Anglin to the meeting.

A brief discussion was held concerning the resubmission of an updated contract from the company, the Award Justification form, and the Direct Award Application Form stating the budget and the cost of the two vessels.

The PPC determined to accept and approve the recommendations of a Direct Award.

Termination the meeting

Meeting ended at approximately 4 23 PM

Chairman/ Acting Chairman
Public Procurement Committee

