



PUBLIC PROCUREMENT COMMITTEE

Meeting #10 of 2024

Thursday

Sep 12 2024

PPC Members in Attendance

Arek Joseph
Elkie Rose
Dr. Sidney Ebanks
Laura Panades- Estruch
Rhonda Kelly
Robert Tatum (non-member)
Taraq Bashir (non- member)
Shiann Palmer (Secretary)

PPC Members not in Attendance

Andrew Hulse
Tristan Hydes
Neyka Webster

Minutes of The Public Procurement Committee held September 12 2024, at 1.30 pm, in The CPO, Government Administration Building, 133 Elgin Avenue, George Town, Grand Cayman.

1. Apologies for absence.

Apologies were received from Andrew Hulse, Tristan Hydes and Neyka Webster.

2. Minutes of the last meeting.

3. Matters arising.

There were no matters arising.

4. PPC Submission Reviewed.

PPC-2024-DOT-028-RFP Request by DOT for US Media Planning and Buying Services.

The PPC reviewed this submission and voted to approve this request on September 12 2024.

A brief discussion was held between The PPC, Kimberly McLean, Raquel James Weise, Gary Hendricks-Dominguez, Ron Harrison and Ayanna Victorin, concerning the background of the project, scoring, elimination of vendors, delivery cost, the retainer fee, and pass through cost.

PPC-2024-DOT-039-RFP Request by DOT for UK and European Public Relations Agency.

The PPC reviewed this submission and voted to approve this request on September 12 2024.

A brief discussion was held between The PPC, Kimberly McLean, Lauren Brook, Raquel James Weise, Gary Hendricks-Dominguez, and Faith Powery, concerning market challenges, scoring of vendors, pass through cost, exit clause, and destination accessibility.

PPC-2024-DOT-048-RFP Request by DOT for Legal Services – Advertising, Marketing and Public Relations.

The PPC reviewed this submission and voted to approve this request on September 12 2024.

A brief discussion was held between The PPC, Kimberly McLean and Raquel James Weise, concerning the hourly rate/contract cost, the budget, and the scope of work to be included in the contract.

PPC-2024-CBC-005-RFP Request by CBC for Solar Project at Airport Post Office.

The PPC reviewed this submission and voted to defer this request on September 12th 2024, pending the submission of further information.

A brief discussion was held between The PPC, Vinton Chinsee and Darryl Joseph, concerning the background of the project, the cost, the scope of work to be done, and the elimination of bidders.

The CBC Panel submitted the requested information to The PPC and the project was subsequently approved on October 25 2024.

PPC-2024-HSA-059-DA Request by HSA for Radiology Equipment.

The PPC reviewed this submission and voted to approve this request on September 12 2024.

A brief discussion was held between The PPC, Nadia Richards, Dr. Elizabeth McLaughlin, Karen Stewart and Terrence Outar, concerning the preferred vendor, the Direct Award Application criteria, and the standardization of equipment at HSA.

PPC-2024-HSA-060-DA Request by HSA for the purchase of Defibrillators.

The PPC reviewed this submission and voted to approve this request on September 12 2024.

A brief discussion was held between The PPC, Nadia Richards, Dr. Elizabeth McLaughlin, Karen Stewart and Terrence Outar, concerning the contract cost, training, Direct Award Application criteria, and their continued efforts to standardize equipment at HSA.

PPC-2024-HSA-061-DA Request by HSA for Spacelab Monitors.

The PPC reviewed this submission and voted to approve this request on September 12 2024.

A brief discussion was held between The PPC, Nadia Richards, Dr. Elizabeth McLaughlin, Karen Stewart and Terrence Outar, concerning the contract cost, BAFO, and the required training necessary to operate the equipment.

PPC-2024-CIMA-056-RFP Request by CIMA for a Document Management System.

The PPC reviewed this submission and voted to reject this request on September 12 2024.

A brief discussion concerning the background of the project was held between The PPC, Tina Harris, Becky Small, Rohan Bromfield, Chuck Thompson and Godden Ndro.

The PPC stated that they could not recommend the project due to the evaluation protocol in the tender not being followed. The release and evaluation of the vendors pricing prior to the completion of the non-pricing related criteria removes the Public Procurement Committee's ability to confirm if the principles of procurement were adhered to.

The PPC recommended that the CIMA Panel liaise with CPO on future projects.

5. Correspondence.

6. Any other Business/Notes.

No other business.

PPC Member Laura Panandes-Estruch left the meeting at 3.30 Pm.

7. Date and Time of the next meeting.

The next PPC Meeting will be held on October 3 at 2 PM, Conference Room # 1038 Ground Floor, Government Administration building.

The meeting closed at 5.10 PM.



Chairman Public Procurement Committee